

**Addendum to the
Faculty MoU**



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Web Site: www.searchca.net

**Addendum to the Memorandum of Understanding between SEARCH
Canada and [Name of Department, Faculty, Division / College or
University] dated _____**

**Regarding the involvement of [Name of Faculty Member] in SEARCH
Canada**

Department or Faculty:

Faculty Member:

Role:

Program Focus: Classic___ Custom___ Both ___Other___

Theme or Geographic Focus:

Area of expertise:

Terms of the agreement:

Period of engagement:

Annual report date:

Review date:

Funding :

Salary support:		Amount	Total
Time Commitment	%		
Salary Reference			
Benefits	%		
<i>Sub Total</i>			
Administrative support			
Time Commitment	%		
Salary Reference			
Benefits	%		
<i>Sub Total</i>			
Administrative costs:			
<i>Sub Total</i>			
TOTAL			

Payment of the above amount will be made semi- annually on July 1st and January 1st , subject to a holdback of 10% percent which will be paid upon receipt of the annual report.

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Roles and contributions (see listing for reference):

General role	Specific Contribution
Program and curriculum design	
Team leadership	
Teaching and facilitating face-to-face learning	
Virtual learning support	
Research project support.	
Research network development	
Build support within universities and colleges	
Facilitate organizational relationships	
Evaluation and impact assessment	
Management and supervision	
Other: responsibilities linked to role as Director, Centre for Health Evidence.	

Subject to any applicable provisions of the Intellectual Property Policy of University of Alberta (which shall take precedence) the Faculty Member agrees to comply with SEARCH Canada's Intellectual Property Policy and specifically:

- shall keep confidential information of SEARCH Canada and confidential information developed by the Faculty Member for SEARCH Canada in confidence;
- shall keep SEARCH Canada informed and provide copies to SEARCH Canada of course outlines, course content, application software and similar materials developed by the Faculty Member in carrying out the activities and shall grant SEARCH Canada the right to use such materials; and
- with respect to the following specific deliverables, shall transfer ownership and assign any intellectual property rights therein to SEARCH Canada: NIL

Faculty Member _____ Date _____ Dean/Department Chair _____ Date _____

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For reference: general contribution and activities within roles

The following listing indicates the range of contributions and related activities that are made by academically based faculty within SEARCH Canada programs.

Program and curriculum design

- Program design, planning and innovation
- Development of curriculum and /or teaching sessions

Team leadership

- Program component leadership (coordination of team members contributions), ensuring cohesive overall approach; liaison with SEARCH Canada leadership

Teaching and facilitating face-to-face learning opportunities

- Design and delivery of learning opportunities such as workshops, sessions in residential retreats, videoconferences etc.

Virtual learning support

- Design and support of on-line learning opportunities including material preparation, discussion facilitation, on-line activity review

Research project support.

- Provide advice and mentoring to individuals conducting research including methods, proposal development, ethics review, funding application

Research network development

- Link and collaborate with health professionals and managers
- Connect and support relationships among individuals (researchers and/or practitioners) with similar interests
- Liaise with other like initiatives and offerings

Build support within universities and colleges

- Identify interested faculty
- Identify synergistic courses and courses
- Advocate for linkage and exchange roles of SEARCH Faculty
- Identify common metrics of reward and recognition

Facilitate organizational relationships

- Create and sustain trusting relationships with user organizations
- Assist with organizational diagnosis and development

Evaluation and impact assessment

- Contribute to the design, implementation, interpretation and reporting of research and evaluation initiatives to assess program quality and impact

Management and supervision

- Provide leadership and supervision to staff funded by SEARCH Canada

Other

- Faculty members may undertake other roles, such as membership on committees (eg Steering Committee, Network Committee) or participation in other meetings (eg Managers' meetings) as agreed.